

**Minutes of the Ordinary Meeting Held at St Michael's Church, Church Lane,  
Shirley, Ashbourne DE6 3AS at 7.30pm on**

**Monday 14<sup>th</sup> June 2021**

**Attending**

Councillors: Sue Walker (Chair), Tony Taylor (Vice Chair), & Ian Crabtree

Also: Sian Bacon (Parish Clerk), and 1 Parishioner.

**21/25 Apologies for Absence**

Cllr A Baker & Cllr S Bull (DCC) sent their apologies.

**21/26 Public Participation**

There was no public participation

**21/27 Declarations of Members' Interests**

Cllr Walker declared that she is a member of the Shirley Sports & Social Committee.

**21/28 Approval of Minutes for the Meeting held Monday 3<sup>rd</sup> May 2021**

It was **RESOLVED** to approve the minutes of the meeting held on Monday 3<sup>rd</sup> May 2021 as a true record and the minutes were signed by the Chair.

**21/29 Matters Arising from the Previous Meeting**

There were no matters arising from the previous meeting

**21/30 Annual Audit - the Certificate of Exemption 2020/21**

It was **RESOLVED** to approve the Certificate of Exemption 2020/21 and was signed by the Chair.

**21/31 Annual Audit – the Annual Governance Statement 2020/21**

It was **RESOLVED** to approve the Annual Governance Statement 2020/21 and was signed by the Chair.

**21/32 Annual Audit - the Accounting Statement 2020/21**

It was **RESOLVED** to approve the Annual Accounting Statement 2020/21 and was signed by the Chair.

**21/33 Annual Audit to note the internal audit report presented by the Clerk/RFO**

The Clerk reported that the Internal Audit was completed and the Internal Auditor raised no issues.

## 21/34 Payment Authorisations

It was **RESOLVED** to pay the following payments:

- I. Clerk's Wages (March – June) – £156.48
- II. HMRC – PAYE – £39.00

## 21/35 Community Space

### I. **Refund offered to the Council due to covid closures for the financial year 2020**

It was agreed the Clerk will ask how the PCC had arrived at the figure of £672 offered and request a breakdown. The Clerk will also request the rent amount from Mr Fletcher for 2021/22. The Clerk will also notify Mr Fletcher that the Parish Council is unable to contribute to the coffee shop kitchen installations as the law does not allow Parish Council's to pay for Church building repair.

## 21/36 Parish Clerk's Report of Ongoing Matters

1. **Quotes for purchase of a storage unit for college equipment** – It was agreed that the Council will wait to discuss the storage locker with Cllr Baker as he is the college contact.
2. **Progress of online banking implementation** – The Clerk reported that the forms had been submitted and the account should be open once identification from Cllr Crabtree has been submitted.
3. **Report on tree works required for churchyard trees** – The Clerk requested measurements and specific sections be noted for the tree works. Cllrs Taylor and Baker will provide these to the Clerk.
4. **Report on Drain clearing** – The Clerk reported that all current problem drains have been reported. Cllr Taylor reported that 35 and 41 need cleaning and 41 requires rodding as previous cleans do not seem to have removed a blockage further down. 28 also requires a new top as it has disappeared. The Clerk will report these to Cllr Bull at DCC.
5. **Hedges & Mowing** – Cllr Taylor reported that Hall Lane needs the grass and hedges cutting at the end of the lane on the left bend between the signs. Cllr Crabtree will take photos and send them to the Clerk to report.
6. **Street sweeping** – Cllr Taylor noted that the sweeper had been up twice but the Crescent had been missed. The Clerk will request the sweeper return and do the Crescent.

## 21/37 Shirley Sports and Social Association Committee Update

Cllr Walker reported that the next 100 club draw will take place on Friday 18<sup>th</sup> June at the Saracen's Head. Cllr Walker reported that the Committee would be grateful for the usual s137 grant from the Council as the toilets are now reopened. This will be raised at the next Council meeting in September.

## 21/38 Potholes Update

Cllr Crabtree reported that he had reported the bad pothole on Hall Lane which has reopened. Cllr Taylor reported that there was one on Derby Lane, two on Hall Lane and two on Park Lane. Cllr Crabtree will pass these on to Cllr Bull.

## 21/39 Planning

1. Tree Works Application T/21/00088/TCA, Removal of 16no. Conifers (G1), 15no. Conifers (G2) and 2no. Ash trees (T1-T2) at Blake House Farm Church Lane Shirley Derbyshire DE6 3AS – It was **RESOLVED** that the Council have no objections to this application.

## 21/40 Churchyard Maintenance

Cllr Taylor reported that the college students had resumed work on the wall on the 10<sup>th</sup> July. The mowing is to be done over two days with an initial cut having been done on Saturday 12<sup>th</sup> June. Cllr Taylor will query when the years following cuts will take place when the contractor returns for the second cut.

## 21/41 Neighbourhood Watch

There was no report from the Neighbourhood Watch

## 21/42 Dog Fouling

Cllr Walker reported that she had put up signs but that some hard signs were required in some areas. She will put these up. The top of the field behind the pub is becoming a problem area.

## 21/43 Parish Council Records Update – Missing PC Minutes and Minute Book

The Clerk reported that there is only a small gap from Jan 2002 to Dec 2003 to be found. Cllr Taylor will have another ask around.

## 21/44 Correspondence

The Clerk reported that she had received correspondence from:

1. **A resident** - requesting information on the reopening of the phone box library – The Clerk will do a sign to notify residents that the library will reopen once the coronavirus restrictions end.
2. **Derbyshire County Council** – Planning Services Statement of Community Involvement

## **21/45 Date of the Next Meeting**

The date of next meeting is Monday 13<sup>th</sup> September 2021 to begin at 7.30pm at St Michael's Church, Shirley

**The meeting closed at 8.08pm**

Unapproved