

SHIRLEY PARISH COUNCIL

Clerk: Sian Bacon

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Minutes for the meeting held on Monday 16th May 2022 in the Community Space at St Michael's Church, Church Lane, Shirley, Ashbourne DE6 3AS.

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|-----------------------------|--|---|------------------------|
| Councillors present: | Sue Walker (Chair) Tony Taylor | Angela Delaney Ian Crabtree Alvin Baker | Apologies: None |
| Others: | 4 Parishioners Andrew Shirley (DDDC) | Cllr Steve Bull (DCC) Sian Bacon (Clerk) | |

PART 1 – NON CONFIDENTIAL ITEMS

| | <i>Report / Action Required</i> |
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| 22/19 The CCTV notice was read out by the Chair | Noted |
| 22/20 There were no apologies for absence | Approved |
| 22/21 Cllrs Taylor and Delaney declared interests in agenda item 16 the Community Space rent as the church warden and committee members of the Community Space. | Noted |
| 22/22 Public Speaking - There was no public speaking. | |
| 22/23 There were no items on the agenda to exclude members of the press and public in order to discuss the following item under the Public Bodies (Admission to Meetings Act 1960). | |
| 22/24 The Minutes of the Meeting held on 14 th March 2022 were approved. | Approved |
| 22/25 Matters Arising from the last meeting (non-decision making) <ol style="list-style-type: none">1. Speeding in the Village – The Clerk reported that she had received an email from the Highways department stating that the request of a 30mph speed limit in the village was in the list for consideration. It was suggested that the Clerk raise this again as a matter of urgency. It was noted that the SS&SA had been monitoring football traffic and reporting incidences. The football organiser had sent out a warning to parents asking them to take care. It was also reported that residents had seen speeding at the allotments and Meadowside junction. The Clerk will raise this again with Highways.2. Parking – The Clerk reported that she had reported the parking on white lines to both the police and the enforcement team at the council but so far, they had both passed to back to each other so the Clerk will report to both again.3. Minutes – the Clerk will send a list of minutes for collecting to Cllrs Taylor and Baker. | Clerk Clerk Clerk |
| 22/26 Dates of the Public Rights and Publication of the Annual Governance and Accountability Return the Clerk reported that the dates will run from Monday 13 th June 2022 to Friday 22 nd July 2022. | Noted |
| 22/27 Annual Audit - Certificate of Exemption 2021/22 – It was RESOLVED to approve the Certificate of Exemption 2021/22 as presented. This will be sent to the external auditor and placed on the website and noticeboard. | Approved Clerk |
| 22/28 Annual Audit - Annual Governance Statement 2021/22 - It was RESOLVED to approve the Annual Governance Statement 2021/22 as presented. This will be placed on the website and noticeboard. | Approved Clerk |
| 22/29 Annual Audit - Accounting Statement 2021/22 – It was RESOLVED to approve the Annual Accounting Statement 2021/22 as presented. This will be placed on the website and noticeboard. | Approved Clerk |
| 22/30 Annual Audit - Internal audit report 2021/22 – the Clerk reported that the internal audit had shown all the internal controls were working. This will be placed on the website and noticeboard. | Noted Clerk |
| 22/31 Disposal of the broken grit bin on Hall Lane – It was RESOLVED to dispose of the broken grit bin on Hall Lane. | Approved |
| 22/32 Asset Register 2022 – It was RESOLVED to accept the asset register 2022 with the broken grit bin disposed. Cllr Baker will forward the locations of the other 7 grit bins in the parish. | Approved Cllr Baker |

Chairman's Signature Date.....

- 22/33 Parish Council Insurance 2022/23 – it was **RESOLVED** to accept the quote of £181.31 from BHIB insurance Approved
- 22/34 Community Space Rent – annual rent to be paid to Shirley PCC bimonthly for the financial year 2022/23 – Cllr Walker reported that after the Council had received a figure of over £7000 for the community space rent for the 2022/23 year she had been in communication with the treasurer and informed him that the Parish Council will not be to pay above £4,500. It was agreed that now the contract with St Michaels Church had lapsed the council will look to negotiate an hourly rate in line with other village halls and spaces in the surrounding area and will also look at the amount of time the council and groups use the space. A meeting with the PCC will be arranged to discuss a new contract and hourly rate.
- 22/35 Finance and Audit
- It was **RESOLVED** to approve the expenditure listed below: Approved
 - Clerk’s wages – £159.30
 - HMRC PAYE – £39.60
 - J Marriott – Internal Audit 2021-22 Fee - £125.00
 - Mr DJ Baker – Tree work - £972.00 – Burial Account
 - Mr DJ Baker – Mowing - £150.00 – Burial Account
 - Clerk – Defibrillator Telephone Box Signs - £58.92 – Heath fund
 - Npower - Defib electricity (dec-march) - £28.54
 - Eon – Defib electricity (Dec 21) - £38.77
 - BHIB – Insurance - £181.31
 - Income noted Noted
 - DDDC - Reimbursable Expenditure -£1250.00
 - DDDC- Jubilee Grant - £500.00
 - DDDC – Precept - £6578.00
 - DCC (Cllr S Bull) – Jubilee Grant - £400.00
- Thanks were given to Cllr Bull (DCC) for the Jubilee grant of £400.
- 22/36 Parish Clerk’s Ongoing Matters
- Storage Equipment for the College students – it was agreed to defer this item until the September meeting
 - Drains and Hedges – Cllr Taylor reported that Severn Trent had filled drain 12 with soil whilst working on the road. The drains on Mill Lane have been cleaned but 28 needs the top fixing and cleaning. The A52 at Shirley Hollow are also flooding from run off from private land. The hedges down Mill Lane also require cutting. The Clerk will report all issues. Clerk
- 22/37 Queen’s Jubilee Event 2022 - Mr B Leeney Noted
Mr B Leeney gave a report to the meeting (Appendix A)
- 22/38 Pot Holes Cllr Crabtree
Cllr Crabtree reported that the pot holes on Park Lane and Wormsley Lane have been done and those on Mill Lane have been reported. Cllr Bull (DCC) reported that soon there will be a new reporting system which will allow reporting for all the areas the DCC manage including adult care and schools.
- 22/39 Planning Applications Noted
New:
 - Derbyshire Dales - None
 - Derbyshire County Council - None
- 22/40 Churchyard Maintenance Noted
 - Wall repairs – Cllr Taylor reported he had spoken to the college and work will begin again in June.
 - Mowing – nothing to report
- 22/41 Neighbourhood Watch Update – Mrs D Leeney
Mrs Leeney reported that she had asked a couple of the original reps to continue and was currently waiting on replies. Cllr Walker reported that Mr Grace the previous coordinator had offered his support and advice if required.
- 22/42 Policy Reviews
 - Standing Orders – It was **RESOLVED** to accept the Standing Orders as presented. Approved
 - Financial Regulations - It was **RESOLVED** to accept the Financial Regulations as presented. Approved

- Risk Assessment 2022 – it was noted that there were grit bins and benches missing from the Risk Assessment. The clerk will add the missing items and present the assessment at the next meeting. Clerk
- Code of Conduct - It was **RESOLVED** to accept the Code of Conduct as presented. Approved

22/43 Correspondence – The following correspondence was noted:

1. Snowball – a new disability accessibility information app requesting information on the disabled facilities in the area.
2. Derbyshire County Council – rules on Street Lighting and Bunting for the Queen’s Platinum Jubilee Celebration
3. DDDC – requesting suitable sites for a permanent traveller site.

22/44 Dates of meetings for the year 2022/23

It was **RESOLVED** to set the meeting dates for the 2022/23 year as below:

Approved

- Monday 19th September 2022
- Monday 12th December 2022
- Monday 8th May 2023 – Annual Parish Meeting, Annual Parish Council Meeting and an Ordinary Meeting

The date of the March 2023 meeting will be decided at the September meeting.

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Community Space at St Michael’s Church, Church Lane, Shirley, Ashbourne DE6 3AS. - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND: