SHIRLEY PARISH COUNCIL

Clerk: Sian Bacon Phone: 07545704384

Email: council@shirleyvillage.org.uk Web: www.shirleyvillage.org.uk

26th September 2022

Dear Councillor,

You are summoned to attend the Shirley Parish Council meeting on Monday 3rd October 2022 after the Annual Parish Meeting and Annual Parish Council Meeting at 7.30pm in the Community Space at St Michael's Church, Church Lane, Shirley, Ashbourne DE6 3AS

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting. Yours sincerely,

Sian Bacon

2.

AGENDA

1. **CCTV Notification** To note

Apologies for absence To approve To note

3. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest Please note:

Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to

make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet - Members will be asked to confirm that the record is correct.

4. Public speaking

A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.

If the Police Liaison Officer, a County Council, or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

5. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -

Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item Item no y. This item title will then be the item to be discussed with press and public excluded"

To approve the Minutes of the Meeting held on 16th May 2022 6.

- 7. Matters Arising from the previous meeting (non-decision making)
 - **Parking**
 - Speeding
 - Minutes

8. Community Space Rent - To discuss and approve the annual rent to be paid to Shirley PCC To approve bimonthly for the financial year 2022/23

9. Finance and Audit

New expenditure to approve:

Clerk's wages - TBC

HMRC PAYE - TBC

- Shirley PCC Community Space (April- September) TBC
- Mr DJ Baker Mowing £150.00
- The Greenman music performance £120.00
- The Old Brewery Jubilee food £400.00
- Unity Trust Service Charge £18.00
- D Leeney Jubilee expenses £45.44

To note

- Income to note
 - Interest £6.86

To note and action

Report / Action

To approve

To approve

To note

10.	Parish Clerk's Ongoing Matters	To approve To discuss
11.	Jubilee Celebration Event Update	To note
12.	Pot Holes - Cllr Crabtree	To note
13.	Planning Applications New:	To discuss
14.	Churchyard Maintenance Wall repairs Mowing	To discuss
15.	Neighbourhood Watch Update	To note

16. Pub and Focus Group Update17. Litter Bin suggestion for Park Lane

To discuss

18. Policy Reviews

Equal Opportunity Policy
 Internal Control Policy
 Risk Assessment 2022
 To approve
 To approve

19. Correspondence

To discuss and

- 1. Temporary 30mph speed limit restriction A52 Shirley Common for gas works 1^{st} action November to 7^{th} November 2022.
- 2. DDDC Burial Capacity Review.
- 3. SAAA 2022 central external auditor opt out.

20. To decide the date of the March meeting for the year 2023

To approve

<u>DATES OF FUTURE MEETINGS</u> - All meetings to be held at 7.30pm in the Community Space at St Michael's Church, Church Lane, Shirley, Ashbourne DE6 3AS. - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND:

- Monday 12th December 2022
- Monday 8th May 2023 Annual Parish Meeting, Annual Parish Council Meeting and an Ordinary Meeting